



## TERMS AND CONDITIONS

**Minimum Requirement.** A minimum of 4 services (including the bride, or 5 services otherwise) is required for all on location makeup services. If minimum is not met, a base of \$400 will be charged to meet this requirement

**Deposit and Payment.** The Client shall make a deposit in the amount of \$150 to retain the Makeup Artist to perform the specified herein. At such time as this order is completed the deposit shall be applied to reduce the total package cost and the Client shall pay the balance due. Deposits are retainers and are non-refundable. To secure your services, please return completed contract and deposit. You may mail deposit and contract to Heather Erman 3265 Chadbourne Road Shaker Heights, OH 44120 Deposit may also be paid online through Venmo @heathererman.

Contract may also be filled out and emailed back to heyoboyle@yahoo.com.

**Payment.** Please pay remaining amount due in cash the day of the event, before the makeup application services begin. Bride will be the responsible party for the total fee of the purchased package on the day of wedding, unless another contact is otherwise appointed in writing prior.

**Setup Request.** We can work in any space, but ideally it is best to work near natural light by a window. Please provide a small table or counter area and a stool or chair

**Cancellation Policy.** If for any reason the services are canceled, the deposit shall be kept as a cancellation fee.

**Parking.** Bride is responsible for parking fee or valet, if applicable.

**Image Request.** It is requested (but not required) that after the wedding, the bride email heyoboyle@yahoo.com a few professional portraits of herself on her wedding day that we may use in our bridal portfolio and website.

**Client Satisfaction.** Tips are NOT expected, but greatly appreciated. They are a reflection of a client's satisfaction and are among the highest compliments in regards to our work. You may also tip by leaving a review about your experience on The Knot and/or Facebook.

**Second Artist Fee.** A \$150 second artist fee applies for bridal services booked with 8 people or more. Second artists may be brought in if you have a limited time to get ready, or at the recommendation of the makeup artist

**Late Fee.** A late fee of \$25 will be charged for every 15 minutes of delay when a client is late for a scheduled appointment time, or if scheduled makeup time exceeds allotted times because of Client delays. This will be paid for in cash before the Artist or client leaves. This also includes anyone in your booked party. If the Client (or anyone in your party) is late on the event date that time is deducted from the appointment time. If the Artist is not finished at the end of the allotted time because of tardiness the Artist will have to start the next client. If the Artist has time at the end they will finish the person who was late. The Artist is not responsible for tardiness and unfinished makeup due to the Client being late. This late policy is the same for Trial Runs. This is Non-Negotiable.